20th September 2016

Dear Parent/Guardian

In order for school to meet requirements from the Local Authority, three times a year we have to submit information via a Census. This is why we require certain details of information from you. As part of the October Census, the Government are asking Local Authorities to fill in details of a pupil’s Country of Birth, Nationality and whether English is an additional language. In view of this we are asking for you to complete the section below and return to school as soon as possible so that we can complete your child’s information accurately.

Thanking you in advance of your co-operation.

Yours sincerely

Miss G Chalk

Head Teacher

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Child/children’s Name/s

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Country of Birth (e.g. England)

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Pupil Nationality (e.g. British)

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Is English an additional language

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